

Nehru Gram Bharati

(Deemed to be University)

Kotwa-Jamunipur, Dubawal, Allahabad, [U.P.]-221505



VOLUME- VI

Ordinance XLIII to LXIX

CHAPTER VIII: EXAMINATIONS

ORDINANCE LX: THE ORGANISATION AND CONDUCT OF EXAMINATIONS ORDINANCE

i. (a) There shall be an Examinations Committee of the University, which shall, subject to the provisions of the Statutes and the Ordinances

(i) generally regulate the organization and conduct of the examinations of the University; - ‘

(ii) lay down the arrangements and operational procedures for such examinations;

(iii) consider issues and cases relating to examination rules, and their observance by the persons associated with the examinations and the candidates appearing for the Same; and ‘

(iv) determine other matters relevant to the functions specified in serial-numbers (i), (ii) and (iii).

(b) The Examinations Committee shall, from time to time, review the results of University examinations and submit reports thereon to the Academic Council, and also make recommendations to the Academic Council for the improvement of the examination system.

(c) The Examinations Committee shall give due attention to the decisions and recommendations of the Academic Council in respect of such matters, connected with the examinations of the University, as are assigned to the jurisdiction of the Academic Council.

(d) The Examinations Committee shall offer advice to the authorities of the University on matters that may be referred by them, and shall perform such other functions as may be assigned to it by the Ordinances or from time to time, by Board of Management or the Academic Council.

2. (a) The constitution of the Examinations Committee shall be as follows —

(i) the Vice-Chancellor(Chairperson);

(ii) the Pro-Vice-Chancellor or, where there is no Pro-Vice-Chancellor, a Professor of the University nominated by the Vice-Chancellor, for such period as he may determine;

(iii) the Deans of the Faculties;_

(iv) one Director or Head, from amongst the Directors of University institutes, other than the institute of Correspondence Courses and Continuing Education, and the Heads of independent Centre by rotation in the numerical order of the specific Ordinances governing such University institutes and independent centre, for a term of two years;

(v) one Professor of the University, nominated by the Vice-Chancellor for a term of two years;

(vi) one Director, from amongst the Directors of Constituent Institutes, by rotation in the order of seniority as such Directors, for a term of two years;

(b) The Controller of Examinations, appointed in accordance with the provisions of clause 4, shall ex officio be the Secretary of the Examinations Committee, but shall not be deemed to be a member thereof.

3. (a) The following matters relating to the functions assigned to the Examinations Committee by sub-clause (a) of clause I, shall be determined by rules, or executed in accordance with procedures, laid down, from time to time, by the Board of Management, on the recommendations of the Examinations Committee, by Regulations or Rules, which shall be consistent with the provisions in that regard, if any, in the specific Ordinances and Regulations for the courses of study concerned, or in Ordinance LXI, or in other relevant Ordinances and Regulations -

(i) the appointment and removal of the Paper-setters and other examiners, including Boards of Examiners, for different courses 'of study, subject to such provisions as may be laid down, in that regard, by the Ordinances or Regulations governing such courses of study;

(ii) the conditions for the enrolment of candidates for, and their admission to, the examinations of the courses of study, and for their re-admission to such examinations as ex-students, including the maximum number of opportunities that may be availed of for such re-admission; the conditions for the enrolment of candidates, classified as Teacher Candidates, and their admission to the examinations of the University to which such candidates are eligible to be admitted, further to the provisions of Ordinance LXI in this regard; '

(iii) the organisation and conduct of and the conditions for appearing for Second Examinations, i. e. examinations organised, in specified classes of cases, to provide opportunity to candidates to improve their performance in the original examinations; ~ ,

(iv) the assignment of duties related with different aspects of the organisation and conduct of examinations, including work of a confidential nature, to the teaching and other staff of the University, including the institutions maintained by it, and of the institutions admitted to its privileges. and other persons;

(v) the determination of the schedule, and the preparation, moderation, printing and security of the question Papers, for the examinations for different courses of study, the recording of the attendance of the candidates at the examination, the evaluation of the answer-books, and the preparation and declaration of the results, in accordance with the prescribed scheme of the classification of results, for the same;

(vi) the allocation of Roll Numbers and the issuance of Admission Cards for the examination to the candidates, ~-the conditions and procedure for the withholding of such Admission Cards by the office of the Controller of Examinations or the office or functionary assigned the responsibility for the delivery of same to the candidates;

(vii) the award of grace marks to candidates, in the case of courses of study for which such award is provided for, and for the scrutiny of the answer-books of the examinations, in respect of the marks awarded by the examiners to the answers and the total of such marks as recorded therein;

(viii) the cases relating to the use of unfair means by candidates for the examinations, including the facilitation of such use by other students, including ex-students, of the University and the institutions maintained by it or admitted to its privileges, and to

(1) disorderly conduct during examinations; and

(2) the causing of, or participation in, disturbances in examination halls and centres and the precincts where such examinations are to be, or are being, conducted by such candidates or other such students;

(ix) the preparation and issue, to the candidates for the examinations for different courses of study, their statements of marks, transcripts of academic records, degrees, Diplomas, Certificates of Proficiency and Special Certificates; and

(x) matters, other than those specified in serial numbers (i) to (x), that are assigned to the Examinations Committee under the provisions of sub-clause (a) of clause I or by the Ordinances.

(b) The first Regulations or Rules, as the case may be, in respect of the matters referred to in sub-clause (a), shall be laid down by the Vice-Chancellor, on the basis, or by adaptation in a manner consistent with the provisions of the Statutes and the Ordinances, of the provisions in force . in that regard immediately before the commencement of this Ordinance, or and shall be reported to the Examinations Committee and the Board of Management, and may be revised from time to time in the manner specified in sub-clause (a).

(c) The Examinations Committee may appoint such number of Committees as it thinks fit, and in particular may delegate to one or more Committees, comprising one or more persons, the power to deal with, and decide, in accordance with the provisions of the Regulations or Rules relating to the matters specified in serial number (ix) of sub-clause (a)

(d) Notwithstanding any other provision of the Ordinances, it shall be lawful for the Examinations Committee, either itself or, as the case may be, on the recommendations of a Committee to whom it has delegated its powers in that regard under the provisions of sub-clause (c), to cancel the result of a candidate or other student charged with the use of unfair means, or with disorderly conduct, or for causing or participating in disturbances; as specified in the said sub-clause (c), for the examination in respect of which he has so been charged, and also, in appropriate cases, to debar him from all, or specified, future examinations of the University if, in its opinion, such examinee is guilty as charged or for a lesser offence

Provided that where a student charged with such disorderly conduct, or with causing such disturbances, is not a candidate for the examination concerned, the recommendations of the Examinations Committee, or such Committee, for disciplinary action against him shall be forwarded by the Controller of Examinations to the Proctor, in the case of the University, including an institution maintained by it, or' to the Principal or Director, as the case may be, in the case of an institution admitted to the privileges of the University, and the action taken by the Proctor, or such Principal or Director, in pursuance of such recommendations, shall be reported by him to the Controller of Examinations for being placed before the Examinations Committee.

(e) The Vice-Chancellor may, where authorized by the Examinations Committee for the purpose, or where expedient or necessary, approve the appointment of Paper-setters and other examiners, including Boards of Examiners, such scrutiny as he may deem appropriate, of the recommendations; in that regard, or the Boards of Studies, in the case of subjects assigned to Departments or Faculties, or of bodies empowered in that regard by the Ordinances and, Regulations concerned, in the case of institutions maintained by or admitted to the privileges of the University, and all such actions shall be reported to the Examinations Committee;

(f) The Vice-Chancellor may, for good and sufficient cause, or after considering the recommendations. in that regard, of the relevant bodies referred to in sub-clause (c), or of the Board of Management, approve the removal of any Paper-setter or examiner, including any Board of Examiners or any member or such Board, and all such actions shall be reported to the Examinations Committee.

(g) The provisions relating to the distribution of marks between different components of the examination, the minimum marks, if any, required to be scored by candidates in such components, or on the aggregate of all such components, or both, internal and continuous assessment, re-appearance at the examination of one or more of such components, the scaling of the marks obtained in any such component, the moderation of results, and the conditions for re-admission to the examination, shall be as prescribed by the Ordinance and Regulations for the course of study concerned.

(h) Where any person, who has been assigned work or duties in connection with the examinations of the University, fails to perform the assigned work or duties with integrity, or to maintain confidentiality in that regard in cases where such confidentiality is enjoined, or otherwise acts in contravention, disregard or violation of the rules governing the examinations, the Examinations Committee shall have the power to impose, on the concerned person, such penalty or sanctions as it may deem appropriate:

Provided that where such person is an employee of the University, including institutions maintained by it, or of institutions admitted to the privileges of the University, the Examinations Committee may also, in relevant cases. recommend to the authorities, bodies or functionaries, competent in this regard under the provisions of the Act, the Statutes or the Ordinances. the institution of proceedings against him for misconduct.

(i) The remuneration, allowances or honoraria for various duties performed. and the dues admissible for different categories of arrangements, in connection with the examinations. and the fees and other charges payable by the students. ex-students and other candidates for various purposes in respect thereof. shall be as approved. From time to time. by the Board of Management:

Provided that the travelling and other allowances admissible to examiners. and to teachers and other staff for duties performed in connection with the examinations. Shall be as laid down. from time to time. by the Board of Management. *

(ii) The format and contents of the statements of marks, transcripts of academic records, and the degrees, Diplomas, Certificates of Proficiency and Special Certificates, and of other

authoritative documents, shall be as approved by the Board of Management, from time to time, on the recommendations of the Examinations Committee.

4. (a) The Controller of Examinations shall be a whole-time salaried functionary of the University, and shall be appointed by the Board of Management, by selection, after Advertisement in the manner laid down for the post of Registrar.

(b) The qualification constitution of the Selection Committee, and appointment procedure for the post of Controller of Examinations (including the discretionary powers of the Selection Committee) shall be the same as prescribed for the post of Registrar. ' .

(c) The Controller of Examinations shall be appointed, for a term of five years, on the same scale of pay as the Registrar, or such other scale of pay as may be approved by the University Grants Commission, and shall be eligible for re-appointment.

(d) The Controller of Examinations shall be entitled to leave, leave-salary, allowances, provident fund and other benefits as prescribed by the University from time to time for the administrative staff of the' University.

(e) The University shall provide the Controller of Examinations with unfurnished residential accommodation for which rent or licence fee shall be payable at the usual rate: .

Provided that a person already serving this University shall, upon appointment as the Controller of Examinations, be entitled to retain such residential accommodation of the University as he may lawfully be a licensee of at the time of such appointment, on the rate of rent admissible for the same.

(f) The Controller of Examinations shall retire on attaining the age of sixty-two years.

(g) The Controller of Examinations shall work under the administrative supervision and disciplinary control of the Vice-Chancellor, and shall perform the functions and duties specified in clause 5:

Provided that with reference to the provisions of sub-clause (e) of clause (7) of Statute 6, the said functions, insofar as they relate to arranging for, and superintending, the examinations of the University, shall be performed on behalf of the Registrar, in the manner determined by the Vice-Chancellor.

(h) A person already serving this University shall, upon appointment as the Controller of Examinations, be entitled to maintain lien, seniority, annual increments and privileges of leave and terminal benefits on his substantive post for the duration of his term of office as Controller of Examinations:

Provided that an employee of any other University (i. e. a University other than this University), including any institution maintained by or admitted to the privileges thereof, or of any institution admitted to the privileges of this University, or an employee of the Central Government of any institution of higher education maintained by, the Central Government, appointed as the Controller of Examinations shall be governed by the standard terms of deputation prescribed by the Central Government.

(i) Subject to the provisions of sub-clause (h), the terms and conditions of service of the Controller of Examinations shall be such as may be prescribed by, or under, this clause, and shall include the terms and conditions embodied in the written contract, in the form set out in the SCHEDULE to this Ordinance, to be entered by him with the University:

Provided that, where the Controller of Examinations has been appointed on deputation from his parent organisation or service, the conditions and benefits governing his deputation, to the extent that the same are not inconsistent with the rules of the Central Government in this regard, shall stand incorporated in the said contract.

(i) In case the office of the Controller of Examinations is vacant or he is, by reason of illness or absence for any other cause, unable to perform the duties of his office, the said duties shall be performed (in addition to his own duties) by an officer or Professor of the University nominated by the Vice-Chancellor, for such period as he may specify.

5. (a) Subject to the superintendence of the Examinations Committee, the Controller of Examinations shall conduct the examinations and make all other arrangements there for and be responsible for the due execution of all processes connected therewith, in accordance with the provisions of the Rules and the procedures referred to in sub-clause (a) of clause 3.

(b) The Controller of Examinations shall, subject to the provisions of this Ordinance

(i) be responsible for the due custody of the records pertaining to his work;

(ii) issue, under the directions of the Vice-Chancellor, the notices for meetings of the Examinations Committee, place before such meetings all information necessary for the transaction of their business, and maintain their proceedings, and conduct the correspondence of the Examination Committee;

(iii) convene the meetings, of the Committees. Appointed by the Examinations Committee, provide them with the necessary information. and records, and place their recommendations before the Examinations Committee; -

(iv) announce the schedules for the examinations of the University for different courses of study, and arrange for the preparation and moderation of the question Papers, and be responsible for the security thereof, and for the preparation and declaration of the results for the said examinations: Provided that the arrangements for the printing of the question Papers shall be such as may be directed by the Vice-Chancellor;

(v) call from any office of the University, including the institutions maintained by it, and of the institutions admitted to the privileges of the University, any such information or returns that he may consider necessary for the performance of his duties;

(vi) exercise administrative supervision over the employees working under him, and seek explanation from any subordinate employee of the University, including institutions maintained by it, and of institutions admitted to the privileges of the University, in respect of any duty assigned to. or required to be performed by, such employee in connection with the organisation and conduct of the examinations of the University, or pertaining to the responsibilities of the Controller of Examinations, and suggest, to the appropriate

authorities, disciplinary action against the persons at fault; and perform such other functions as may be prescribed by the Ordinances, and as may assigned from time to time by the Board of Management, the Examinations Committee and the Vice-Chancellor.

THE SCHEDULE TO ORDINANCE LXIII
FORM OF AGREEMENT (CONTRACT OF SERVICE) WITH THE
CONTROLLER OF EXAMINATIONS OF THE UNIVERSITY

AGREEMENT MADE this day of the Month of in the Year
between . "

Dr/Sri/Smt/Km.....
...of the first part

(hereinafter called the Controller of Examinations)

and the Nehru Gram Bharati Vishwavidyalaya Allahabad, of the other part
(hereinafter called 'the University');

WHEREAS, in accordance with the provisions of the Act, (hereinafter called "the Act"), and the Statutes, the Ordinances and the Regulations made there under (hereinafter called "the Statutes", "the Ordinances" and "the Regulations", respectively), '

Dr/Sri/Smt/Km.

has been appointed by the University to the post of Controller of Examinations of the University, with effect from the date he/she takes charge of the duties of the said post, for a term of five years, where after she/he may be re-appointed to the post, under the provisions Ordinances, and the Controller of Examinations has accepted the said appointment,

IT IS HEREBY AGREED as follows -

I. That the Controller of Examinations hereby undertakes to exercise the powers assigned to him/her by the provisions of the Act, the Statutes, the Ordinances and the Regulations, as amended from time to time, in accordance with the conditions laid down for such exercise by the said provisions, and to perform and fulfill such functions and duties in, and for, the University, as may be required of, or entrusted to, him/her, under the said provisions and also under the rules made, or directions issued, from time to time, by the authorities of the University in matters in respect of which -they are empowered, by the provisions, to make such rules or issue such directions:

PROVIDED that the Controller of Examinations shall be on probation for a period of one year in the first instance and the Executive Council of the University may in its discretion extend such period of probation by one year:

PROVIDED FURTHER that the Controller of Examinations shall be bound by such terms and conditions of service, and shall be entitled to such benefits 'in respect of pay, allowances, leave and other facilities and incidents of service, and to such terminal benefits, as laid down by or under the said provisions, and shall retire in accordance with the said provisions:

PROVIDED ALSO that in respect of any matter which has not been provided for in this Agreement, the Controller of Examinations shall be governed by the said provisions and.

where any such matter has also not been provided for in the said provisions, by the rules of the Central Government for the time being in force.

That the scale of pay attached to the post to which the Controller of Examinations is appointed shall be Rs as revised by the competent authority. from time to time, along with such allowances as may be admissible from time to time in accordance with the rules of the University, and the Controller of Examinations shall, from the date he/she takes charge of his/her duties, as aforesaid, be granted pay at the rate of Rs per mensem in the said scale of pay and shall receive pay in the succeeding stages in such scale, unless the annual increment is withheld in pursuance of the provisions of the Act, the Statutes, the Ordinances and the Regulations, as amended from time to time: .

PROVIDED THAT where the Controller of Examinations has been appointed as such on deputation-from -the post held by immediately before joining the post of Controller of Examinations, or from the cadre or service of which he is a member, he shall be paid, for joining the University, such travelling expenses as admissible to an officer of the Central Government of equivalent rank under the relevant Rules of the said Government, deeming his/her appointment as on transfer in the public interest. '

That the Controller of Examinations hereby undertakes to submit himself/herself to the Vice-Chancellor of the University, and to such other officer or officers under whom he/she may, for the time being, be placed by the Vice-Chancellor or the authorities of the University. in accordance with the provisions of the Act, the Statutes, 'the Ordinances and the Regulations, and shall obey, -and to the best of his/her ability carry out, the lawful directions of any officer, authority or body of the. University, to the authority whereof he/she is, while this Agreement is in force, subject, under the said provisions.

That the Controller of Examinations hereby undertakes to abide by and conform to the rules of conduct, as amended from time to time, laid down for salaried officers or administrative staff by the Statutes, the Ordinances and the Regulations, and any information obtained by him/her during or in connection with his/her service and the work upon which he/she is engaged shall be treated as secret and confidential and he/she shall be deemed in all respects to be subject to the Indian Official Secrets Act, 1923, as amended from time to time.

That on the termination of this Agreement for whatever cause, the Controller of Examinations shall deliver up to the University all records, property and other goods and articles belonging to the University that may be in his possession.

That the mutual rights and obligations of the parties hereto shall. in all matters, be governed by the provisions of the Act. the Statutes, the Ordinances and the Regulations, for the time being in force, which shall be deemed to be incorporated herein and shall be as such a part of this

Agreement as if they were reproduced herein.

IN AFFIRMATION WHEREOF the parties hereto affix their hands, and the party of the other part also affixes his seal, to this Agreement, on the day and year first above written, and deliver the same, in the presence of the witnesses who have affixed their signatures here in below.

Signature of the Registrar
Examinations
On behalf of the University

Signature of the Controller of
Examinations
On behalf of the University

Witness No. 1:

Witness No. 2:

.....

.....

Signature

Signature

Name:

Name:

Address:

Address:.....

.....

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ORDINANCE XLIV:

GENERAL PROVISIONS ON EXAMINATIONS

ORDINANCE

I. (a) No person shall be entitled to be admitted to an examination of the University for a course of study, including an examination for any Part, Year or Semester thereof, except if he

(i) has duly been admitted, or, in the ' case of courses of study with provision for re-admission of specified categories of students, duly been re-admitted, to the course of study concerned, or, in the case of a course of study extending over more than one academic year or one Semester, to the concerned Part, Year or Semester thereof, at the University, including an institution maintained by it, or at an institution admitted to the privileges of the University that is authorised to offer such course of study; '

(ii) is duly enrolled at the University or such institution, for the said course of study, or for the concerned Part, Year or Semester thereof, as the case maybe; and ;

(iii) has fulfilled the following other conditions —

(1) he is regularly enrolled as a member of the University, and such membership has not been suspended, on disciplinary or other grounds, by the competent functionary of the University, or of such institution, or where such membership is so suspended. the Examinations Committee has, on the recommendation made, in accordance with the rules applicable in that regard, by such functionary provisionally permitted him to appear for the concerned examination during such suspension;

(2) he has completed the minimum prescribed attendance and other curricular requirements, including participation in tests. project work and practical and field-work assignments, submission of reports, obligatory to curricular programmes. etc., for the course of study. Or the concerned Pan, Year or Semester thereof, and has duly cleared the earlier examinations that are required to be cleared. under the provisions governing such course of study. in order to be eligible to appear for the examination;

(3) he has paid in full the prescribed fees and other dues, chargeable for the course of study and for the examination, and for membership of any Hostel, and has returned all such books, apparatus and other material things as were issued to him by the University. or the institution concerned, and by units as the National Cadet Corps, the National Service Scheme, etc., as are required to be returned before the commencement of the examination, and has paid;

(4) he has submitted the application on the prescribed form. or such other information in the manner required, through the authorized channel, to the office of the Controller of Examinations, for permission to appear for the concerned examination, and has been allocated the Roll Number and issued, through the office or functionary specified in the Regulations or Rules in the case of students enrolled at the University, or through institution concerned, in the case of students enrolled at an institution maintained by, or admitted to the "privileges of the University, the Admission Card for the same; and

(5) he is not disqualified under other conditions specified in the Regulations or' Rules in respect of the conditions for admission to the examination, and is not subject to any other proscription for appearing at the same.

(b) A person who, after duly having been granted permission to appear for an examination for a course of study, upon fulfilment of the conditions and requirements specified in sub.-clause (a), failed such examination, or did not, for a valid cause appear for the same, and was not eligible to appear for the concerned Second Examination, or did not pass the examination after appearing for the Second Examination, shall not be granted permission for re-admission to the examination concerned as an ex-student in a subsequent academic year, except if

(i) he has maintained his enrolment as a member of the University for the said subsequent academic year, in accordance with the provisions in that regard;

(ii) he has discharged in full all fees and other charges that are payable, and no material thing, as specified in item (3) of serial number (iii) of 'sub-clause (a); is outstanding on him, prior to the grant of such permission;

(iii) he has participated in, and fulfilled the' requirements of attendance for, such curricular schedules, as may be prescribed for candidates seeking to re- appear at the examination as ex-students, under the provisions governing the course of study concerned;

(iv) where, in the case of a course of study for a graduate degree, there is provision for change of one subject, or of one Group of Papers', by a candidate eligible to be re-admitted to the examination as an ex-student, and the candidate has 'duly been permitted such change, he has fulfilled the requirements for enrolment as a non-regular student and completed the minimum prescribed attendance and other curricular requirements in the new subject or Group of Papers;

(v) he is not under any disciplinary prohibition or other proscription in respect of the grant of such permission:

(v) he has not exhausted the number of attempts. or the maximum duration. In terms of academic years or Semesters. as the case may be. for eligibility for such re-admission to the examination as an ex-student;

(vii) he is not enrolled in any course of study and is appearing for any other examination as a regular candidate or an ex-student. in the academic year or Semester concerned; .

(viii) he has submitted the application "on the prescribed form. or such other information in the manner required. through the authorised channel to the office of the Controller of Examinations, for permission to, be re-admitted to the concerned examination as an ex-student. and has been allocated the Roll Number and issued the Admission Card. through the office or functionary specified in the' Regulations or Rules in the case of ex-students enrolled at the University, 0 -through institution concerned. in the case of ex-students enrolled at an institution maintained by, or admitted to the privileges of the University. for the same; and '

(ix) he is not disqualified under any other condition specified in the Regulations or Rules in respect of the conditions for re-admission to the examination as an ex-student. and is not subject to any other prescription for appearing at the same. '

(c) In the case of a student. or ex-student. of the Institute of Correspondence courses and Continuing Education, the reference to minimum prescribed attendance and other curricular requirements. in item (2) of serial number (iii) of sub-clause (a) and in serial number (iv) of sub-clause (b), shall mean attendance at obligatory contact programmes and the submission of obligatory assignments and response-sheets. as required by the provisions governing the courses of study thereat.

(d) A candidate who does not appear, for an examination, for any cause whatever. shall not be entitled to claim refund of the fees paid by him. '

2. (a) A person. who is in service as a teacher on whole-time basis in this University. including an institution maintained by it, or in an institution admitted to the privileges of this University, or in an educational institution. situated within the territorial jurisdiction of the University, that is recognised by the Board of High School and intermediate Education, Uttar Pradesh, or the Central Board of Secondary Education. or a similar. Board. having All-India jurisdiction. empowered to ' grant recognition to educational institutions in Uttar Pradesh, or by the concerned Directorate of Education of Uttar Pradesh or the concerned Department or Directorate of the Central Government, or may upon fulfillment of the other conditions. as laid in sub-clause (b). apply for admission to the Post-graduate examination of the University. for a degree. and a subject there-under, specified by the Examinations Committee in accordance with the provisions of sub-clause (c), as a Teacher Candidate.

(b) The other conditions referred to in sub-clause (a) shall be as follows —

(i) the required service on whole-time basis is of a continuous period of not less than two years, whether in the same institution or in more than one such institution;

(ii) where the teacher concerned holds a graduate degree of this University. A period of not less than three years has elapsed from the year of award of such graduate degree. or holds a graduate and a Post-graduate degree of this University. a period of not less than five years has elapsed from the year of award of such graduate degree, or a period of not less than two years has elapsed from the year of award of such Post-graduate degree, whichever is later;

(iii) the teacher concerned has been permitted in writing, by the Vice-Chancellor, in the case of a teacher of this University, or by the governing body (by whichever designation it may be styled) of the institution concerned in other cases, to apply for admission to the examination concerned as a Teacher Candidate. and where such institution is of pre-Secondary level, such permission has been endorsed by the District inspector of Schools; .

(iv) the teacher concerned has submitted an application for admission to the examination concerned, to the Controller of Examinations, on the form prescribed for the purpose, within-a period of two months of the commencement of the academic year concerned. and has remitted therewith. ' in the manner prescribed, the fees and other dues payable in that regard. including the fees for enrolment as a member of the University, and has appended the written permission, referred to in serial number (iii), with such application;

(v) the application, referred to in serial number (iv), bears a signed declaration. to the effect that the teacher concerned is not concurrently enrolled, as a regular, non-collegiate or distance education student, for any degree programme of any University, and shall not appear-in any examination, other than the examination applied for, in the academic year concerned;

(vi) the teacher concerned has passed the final graduate examination of this University with the subject to the examination of which admission is sought as a Teacher Candidate;

(vii) the teacher concerned fulfills the academic requirements, as prescribed for the academic year concerned, for "regular admission to the concerned subject, with marks in the subject at the graduate level within the range of the order of merit of the candidates regularly admitted to the concerned subject in the said academic year.

(c) The Post-graduate degrees, and the subjects there-under, in respect of which permission for admission to the examination as a Teacher Candidate may be granted, under the provisions' of this clause, shall, subject to the stipulations set out in sub-clauses (d), (e), (f) and.(g,b; as follows

(i) M. A., except in a subject for which proficiency or engagement is prescribed, whether at the Previous" or. the Final Examination, in one or more core or compulsory Papers, in practical work, field-work, field explorations or test administration or requires regular class-work under an instructor:

Provided that a case of a subject, in which such permission may be granted, a Teacher candidate, shall not be 'eligible to appear, whether for the Previous or the Final examination, with an Elective or optional Paper that requires proficiency or engagement in practical work or field-work; .

(ii) M. Com. except with any elective or optional Paper, whether at the Previous or the Final Examination, that requires 'proficiency or engagement in practical work or field-work; and

(iii) M. Sc. in Mathematics,' except with any elective or optional Paper, whether at the Previous or the Final Examination, that requires proficiency or engagement in practical work or field-work.

(d) A Teacher Candidate shall not be permitted to offer, whether at the Previous or the Final Examination for the subject concerned, any elective or optional Paper, except if teaching is offered for the same, to the regular students in the academic year concerned.

(e) The Controller of Examinations shall, upon receiving the application referred to in serial number (iv) of sub-clause (b), refer the same to the Head of the concerned Department, for certifying that the candidate fulfills the requirements of serial number

(vii) of the said sub-clause (b), and the elective or optional Papers proposed to be offered, are not subject to the restrictions laid down in serial number (i), or (ii), or (iii) of sub-clause (ct), and in sub-clause (d), and upon such certification by the Head, the application shall be placed before the Academic Council for decision, and where the Academic Council grants the application, the Teacher Candidate concerned shall be allocated the Roll Number and

issued with the Admission Card for the Previous examination of the subject for the same academic year..

(f) A Teacher Candidate, who passes the Previous examination of the subject concerned, shall submit, within one month of the declaration of the result thereof. An application to the Controller of Examinations, on the form prescribed for the purpose, with remittance of the fees and dues for the heads, and in the manner, laid down in the case of the Previous Examination or appearing as a Teacher Candidate for the immediately ensuing Final Examination, and upon the certification of the Head of the concerned Department that the and the elective or optional Papers proposed to be offered for the Final Examination are not subject to the restrictions laid down in serial number (i), or (ii), or (iii), of sub-clause (d), and in sub-clause (d), the Roll Number shall be allocated and the "Admission Card issued to the candidate for the Final examination.

(g) A Teacher Candidate may, subject to the provisions of serial number (vi) of sub-clause (b) of clause I, be granted re-admission to the Previous or the Final Examination as an ex-student.

3. (a) Permission to appear at a University examination may be withdrawn before, or during the course of, the examination for conduct which, in the opinion of the -Vice- Chancellor, justifies the exclusion, of the candidate from the examination.

(b) Where there are outstanding dues on the candidate, on account of fees. or other charges, including Hostel 'dues and charges, or the candidate has not returned all such books, apparatus and other material things as were issued to him by the University. Or the institution at which he is enrolled, or by units as the National Cadet Corps, the National Service Scheme, etc, the Vice-Chancellor may, on the request in writing of the functionary competent in that regard, direct that the result of the candidate for any University examination be withheld, pending the discharge of such dues, or the return of such material things, by him.

(c) Notwithstanding anything contained, expressly or by implication, in this Ordinance, Ordinance LXIII or any other Ordinance, the Vice-Chancellor may, on being satisfied after such enquiry as he may deem fit

(i) withdraw retrospectively, prior to the publication of the final result of a candidate for the examination of the course of study concerned, the permission granted to him to pursue such course of study, or to appear at the University examination for the same, or may cancel the result of the candidate for the said examination, within four months of the publication thereof, in case it comes to his notice that

(1) the candidate was ineligible for admission to the course of study. And had wrongly been admitted thereto;

(2) the candidate was ineligible to be admitted or re-admitted to the examination, under the provisions of sub-clause (a) or (b) of clause I, but was granted such admission or re-admission by error or under unavoidable circumstances; or

(3) there was a discrepancy in the award of marks to the candidate, or in the recording of such marks, which allowed the candidate to be erroneously declared as having passed an examination for the course of study;

(ii) direct, within four months of the publication of the result of a candidate for the course of study concerned, the modification of such result to the disadvantage of the candidate, if it comes to his notice that there was a discrepancy in the award of marks to the candidate. or in the recording of such marks.

(d) No action, specified in sub-clause (b), shall be taken by the Vice-Chancellor except after giving an opportunity to the concerned candidate to show cause against the proposed action, and such action shall require the endorsement of the Standing Committee of the Academic Council on Examinations subject to the approval of the Academic Council.

SCHEDULE I TO THE ORDINANCE XLIV

RULES FOR FEES CHARGEABLE AND REFUND OF FEES

No institution deemed to be university shall, for admission in respect of any course or programme of study conducted in such institution, accept payment towards admission fee and other fees and charges:-

(a) Which is a capitation fee or donation in whatever nomenclature or form;

(b) other than such fee or charges for such admission, which has been declared by it in the prospectus for admission against any such seat, and on the website of the institution, Provided if there are any fees prescribed in accordance with the Fee Regulations framed by the Government or by the Commission from time to time, then the fees or other charges for admission shall not exceed the same;

(c) Without a proper receipt in writing issued for such payment to the concerned student admitted in such institution.

(1) No institution deemed to be university shall charge any fee for an admission test other than an amount representing the reasonable cost incurred by it in conducting such test:

Provided further that an institution deemed to be university shall not engage in commercialization of education in any manner whatsoever, and shall provide for equity and access to all deserving students.

(2) In case an admitted student does not join the institution within 7 days of opening of the Institution, the Institution shall refund:

a) In case the student informs of his intention not to join the institution at least 7 days before the start of the academic session, then 100% of the fees collected minus the processing charges, which shall not be more than Rs10000, or any other amount fixed by UGC. The same shall be refunded within 15 days of receipt of information from the student.

b) In case no such information is given by the student but the Institution is able to fill up the seat so vacated, then 100% of the fees collected minus the processing charges, which shall not be more than Rs 10000, or any other amount fixed by UGC. The same shall be refunded within 15 days of request of refund from the student or the expiry of 30 days after opening of academic session, whichever is later.

c) In case no such information is given by the student and the Institution is not able to fill up the seat even by the end of 30 days after the opening of academic session, then 50% of the fees collected minus the processing charges, which shall not be more than Rs 10000, or any other amount fixed by UGC. The same shall be refunded within 15 days of request of refund from the student or the expiry of 30 days after opening of academic session, whichever is later.

(3) If a student joins the Institution, and then leaves it in mid-session then the entire fees collected shall be forfeited.

Every institution deemed to be university shall publish, before expiry of sixty days prior to the date of the commencement of admission to any of its courses or programmes of study, a prospectus containing the following for the purposes of informing those persons intending to seek admission to such institution and the general public, namely :-

- i. each component of the fee, deposits and other charges payable by the students admitted to such institution for pursuing a course or a programme of study, and the other terms and conditions of such payment;
- ii. the percentage of tuition fee and other charges refundable to a student admitted in such institution in case such student withdraws from such institution before or after completion of course or programme of study and the time within, and the manner in, which such refund shall be made to the student;
- iii. Every institution deemed to be university shall fix the price of each printed copy of the prospectus, being not more than reasonable cost of its publication and distribution and no profit be made out of this publication, distribution or sale of prospectus.
- iv. No institution deemed to be university shall, directly or indirectly, demand or charge or accept, capitation fee or demand any donation, by way of consideration for admission to any seat or seats in a course or programme of study conducted by it.
- v. No person shall, directly or indirectly, offer or pay capitation fee or give any donation, by way of consideration either in cash or kind or otherwise, for obtaining admission to any seat or seats in a course or programme of study in any institution deemed to be university.
- vi. No institution deemed to be university, who has in its possession or custody, of any document in the form of certificates of degree, diploma or any other award or other document deposited with it by a person for the purpose of seeking admission in such institution, shall refuse to return such degree, certificate award or other document with a view to induce or compel such person to pay any fee or fees in respect of any course or programme of study which such person does not intend to pursue or avail any facility in such institution.
- vii. In case a student, after having admitted to an institution deemed to be university, for pursuing any course or programme of study in such institution, subsequently withdraws from such institution, no institution in that case shall refuse to refund such percentage of fee deposited by such student and within such time as has been mentioned in the prospectus of such institution.

THE SCHEDULE II TO ORDINANCE XLIV

Rules of Choice Based Credit System

The University Grants Commission (UGC) has initiated several measures to bring equity, efficiency and excellence in the Higher Education System of country. The important measures taken to enhance academic standards and quality in higher education include innovation and improvements in curriculum, teaching-learning process, examination and evaluation systems, besides governance and other matters.

The grading system is considered to be better than the conventional marks system and hence it has been followed in the top institutions in India and abroad. So it is desirable to introduce uniform grading system. This will facilitate student mobility across institutions within and across countries and also enable potential employers to assess the performance of students. To bring in the desired uniformity, in grading system and method for computing the cumulative grade point average (CGPA) based on the performance of students in the examinations, the UGC has formulated these guidelines.

1. Applicability of the Grading System

These guidelines shall apply to all undergraduate and postgraduate level degree, diploma and certificate programmes under the credit system awarded by the Central, State and deemed to be universities in India.

2. Definitions of Key Words:

1. Academic Year: Two consecutive (one odd + one even) semesters constitute one academic year.
2. Choice Based Credit System (CBCS): The CBCS provides choice for students to select from the prescribed courses (core, elective or minor or soft skill courses).
3. Course: Usually referred to, as 'papers' is a component of a programme. All courses need not carry the same weight. The courses should define learning objectives and learning outcomes. A course may be designed to comprise lectures/ tutorials/laboratory work/ field work/ outreach activities/ project work/ vocational training/viva/ seminars/term papers/assignments/ presentations/ self—study etc. or a combination of some of these.
4. Credit Based Semester System (CBSS): Under the CBSS, the requirement for awarding a degree or diploma or Certificate is prescribed in terms of number of credits to be completed by the students.
5. Credit Point: It is the product of grade point and number of credits for a course.
6. Credit: A unit by which the course work is measured. It determines the number of hours of instructions required per week. One credit is equivalent to one hour of teaching (lecture or tutorial) or two hours of practical work/field work per week.
7. Cumulative Grade Point Average (CGPA): It is a measure of overall cumulative performance of a student over all semesters. The CGPA is the ratio of total credit points secured by a student in

various courses in all semesters and the sum of the total credits of all courses in all the semesters. It is expressed up to two decimal places.

8. Grade Point: It is a numerical weight allotted to each letter grade on a 10-point scale.

9. Letter Grade: It is an index of the performance of students in a said course. Grades are denoted by letters O, A+, A, B+, B, C, P and F.

10. Programme: An educational programme leading to award of a Degree, diploma or Certificate.

11. Semester Grade Point Average (SGPA): It is a measure of performance of work done in a semester. It is ratio of total credit points secured by a student in various courses registered in a semester and the total course credits taken during that semester. It shall be expressed up to two decimal places.

12. Semester: Each semester will consist of 15-18 weeks of academic work equivalent to 90 actual teaching days. The odd semester may be scheduled from July to December and even semester from January to June.

13. Transcript or Grade Card or Certificate: Based on the grades earned, a grade certificate shall be issued to all the registered students after every semester. The grade certificate will display the course details (code, title, number of credits, grade secured) along with SGPA of that semester and CGPA earned till that semester.

3. Semester System and Choice Based Credit System: The Indian Higher Education Institutions have been moving from the conventional annual system to semester system. Currently many of the institutions have already introduced the choice based credit system. The semester system accelerates the teaching—learning process and enables vertical and horizontal mobility in learning. The credit based semester system provides flexibility in designing curriculum and assigning credits based on the course content and hours of teaching. The choice based credit system provides a ‘cafeteria’ type approach in which the students can take courses of their choice, learn at their own pace, undergo additional courses and acquire more than the required credits, and adopt an interdisciplinary approach to learning, It is desirable that the HEIs move to CBCS and implement the grading system.

4. Types of Courses:

Courses in a programme may be of three kinds: Core, Elective and Foundation.

1. Core Course:-

There may be a Core Course in every semester. This is the course which is to be compulsorily studied by a student as a core requirement to complete the requirement of a programme in a said discipline of study.

2. Elective Course:-

Elective course is a course which can be chosen from a pool of papers. It may be:

- Supportive to the discipline of study

- Providing an expanded scope
- Enabling an exposure to some other discipline/ domain
- Nurturing student’s proficiency/ skill.

An elective may be “Generic Elective” focusing on those courses which add generic proficiency to the students. An elective may be “Discipline centric “or may be chosen from an unrelated discipline. It may be called an “Open Elective.”

3. Foundation Course:-

The Foundation Courses may be of two kinds: Compulsory Foundation and Elective foundation. “Compulsory Foundation” courses are the courses based upon the content that leads to Knowledge enhancement. They are mandatory for all disciplines. Elective Foundation courses are value-based and are aimed at man-making education.

5. Examination and Assessment

The HEIs are currently following various methods for examination and assessment suitable for the courses and programmes as approved by their respective statutory bodies. In assessing the performance of the students in examinations, the usual approach is to award marks based on the examinations conducted at various stages (sessional, mid-term, end-semester etc.,) in a semester. Some of the HEIs convert these marks to letter grades based on absolute or relative grading system and award the grades. There is a marked variation across the colleges and universities in the number of grades, grade points, letter grades used, which creates difficulties in comparing students across the institutions. The UGC recommends the following system to be implemented in awarding the grades and CGPA under the credit based semester system.

5.1. Letter Grades and Grade Points:

i. Two methods —relative grading or absolute grading— have been in vogue for awarding grades in a course. The relative grading is based on the distribution (usually normal distribution) of marks obtained by all the students of the course and the grades are awarded based on a cut—off marks or percentile. Under the absolute grading, the marks are converted to grades based on pre—determined class intervals. To implement the following grading system, the colleges and universities can use any one of the above methods.

ii. The UGC recommends a 10-point grading system with the following letter grades as given below:

Table 1: Grades and Grade Points

Letter Grade	Grade Point
O (Outstanding)	10
A+(Excellent)	9
A(Very Good)	8
B+(Good)	7

B(Above Average)	6
C(Average)	5
P (Pass)	4
F(Fail)	0
Ab (Absent)	0

iii. A student obtaining Grade F shall be considered failed and will be required to reappear in the examination.

iv. For non credit courses 'Satisfactory' or "Unsatisfactory' shall be indicated instead of the letter grade and this will not be counted for the computation of SGPA/CGPA.

v. The Universities can decide on the grade or percentage of marks required to pass in a course and also the CGPA required to qualify for a degree taking into consideration the recommendations of the statutory professional councils such as AICTE, MCI, BCI, NCTE etc.,

vi. The statutory requirement for eligibility to enter as assistant professor in colleges and universities in the disciplines of arts, science, commerce etc., is a minimum average mark of 50% and 55% in relevant postgraduate degree respectively for reserved and general category. Hence, it is recommended that the cut-off marks for grade B shall not be less than 50% and for grade B+, it should not be less than 55% under the absolute grading system. Similarly cut-off marks shall be fixed for grade B and B+ based on the recommendation of the statutory bodies (AICTE, NCTE etc.,) of the relevant disciplines.

5.2. Fairness in Assessment:

Assessment is an integral part of system of education as it is instrumental in identifying and certifying the academic standards accomplished by a student and projecting them far and wide as an objective and impartial indicator of a student's performance. Thus, it becomes bounden duty of a University to ensure that it is carried out in fair manner. In this regard, UGC recommends the following system of checks and balances which would enable Universities effectively and fairly carry out the process of assessment and examination.

i. In case of at least 50% of core courses offered in different programmes across the disciplines, the assessment of the theoretical component towards the end of the semester should be undertaken by external examiners from outside the university conducting examination, who may be appointed by the competent authority. In such courses, the question papers will be set as well as assessed by external examiners.

ii. In case of the assessment of practical component of such core courses, the team of examiners should be constituted on 50 — 50 % basis. i.e. half of the examiners in the team should be invited from outside the university conducting examination.

iii. In case of the assessment of project reports / thesis / dissertation etc. the work should be undertaken by internal as well as external examiners.

6. Computation of SGPA and CGPA

The UGC recommends the following procedure to compute the Semester Grade Point

Average (SGPA) and Cumulative Grade Point Average (CGPA):

i. The SGPA is the ratio of sum of the product of the number of credits with the grade points scored by a student in all the courses taken by a student and the sum of the number of credits of all the courses undergone by a student, i.e.

$$\text{SGPA (Si)} = \frac{\sum(C_i \times G_i)}{\sum C_i}$$

where C_i is the number of credits of the i th course and G_i is the grade point scored by the student in the i th course.

ii. The CGPA is also calculated in the same manner taking into account all the courses undergone by a student over all the semesters of a programme, i.e.

$$\text{CGPA} = \frac{\sum(C_i \times S_i)}{\sum C_i}$$

where S_i is the SGPA of the i th semester and C_i is the total number of credits in that semester.

iii. The SGPA and CGPA shall be rounded off to 2 decimal points and reported in the transcripts.

7. Illustration of Computation of SGPA and CGPA and Format for Transcripts

i. Computation of SGPA and CGPA

Illustration for SGPA

Course	Credit	Grade Letter	Grade Point	Credit Point Credit X Grade
Course 1	3	A	8	3X8 = 24
Course 2	4	B+	7	4X7 = 28
Course 3	3	B	6	3X6 = 18
Course 4	3	O	10	3X10 = 30
Course 5	3	C	5	3X5 = 15
Course 6	4	B	6	4X6 = 24
	20			139

Thus, $\text{SGPA} = 139/20 = 6.95$

Illustration for CGPA

Semester 1	Semester 2	Semester 3	Semester 4	Semester 5	Semester 6
Credit:20 SGPA:6.95	Credit:22 SGPA:7.8	Credit:25 SGPA:5.6	Credit:26 SGPA:6.0	Credit:26 SGPA:6.3	Credit:25 SGPA:8.0

$$\frac{20 \times 6.9 + 22 \times 7.8 + 25 \times 5.6 + 26 \times 6.0 + 26 \times 6.3 + 25 \times 8.0}{144} = 6.73$$

144

ii. Transcript (Format): Based on the above recommendations on Letter grades, grade points and SGPA and CCPA, the HEIs may issue the transcript for each semester and a consolidated transcript indicating the performance in all semesters.

iii. Institution Deemed Universities shall be allowed to take credits earned from other institutions under Choice Based Credit System as per the norms of UGC.

SCHEDULE III TO ORDINANCE XLIII

RULES RELATING TO SECOND EXAMINATION

(Under the Faculties of Arts, Social Science, Teacher Education, Science, Commerce, Business Administration & Computer Application, Engineering & Technology and Law)

1. Commencing with the Examination a candidate taking any of the main examination listed will be eligible to appear in the Second Examination to be held ordinarily after an interval of four weeks of the date of publication of the respective results, subject to conditions stated here after.

The Vice-Chancellor may, if he deems necessary, relax this period of four weeks. Provided that a candidate opting for the Second Examination shall be entitled to appear in the Second Examination of that year only in which he had taken the main examination.

2. A candidate who: (a) has failed, (b) has partly failed to appear or (c) has passed but is dissatisfied with the marks awarded to him/her at-the Annual Examination in written papers, may appear at the Second Examination in:

(i) One or more written papers of any one subject of the B. A, Part I, B. Sc. Part I B. A. Part II and B. Sc. Part II, B.A Part III, B. Sc Part III Examinations, and/or the practical within the subject, provided that a candidate would be permitted to appear in the practical only in case he has failed or failed to appear in the practical and not for improvement of marks.

(ii) One or more written papers of any one group of B. Sc. (Home Economics) Part I, Part II, Part III Examination and/or the practical within that group, provided that a candidate would be permitted to appear in the practical only in case he has failed or failed to appear in the practical and not for improvement of marks.

(iii) One theory (written paper) and/or practical pertaining to any one paper in B. Sc (Home Science) Part I, Part II and Part III Examinations provided that a candidate would be permitted to appear in the practical only in case he has failed or failed to appear in the practical and not for improvement of marks.

(iv) Any two written papers or two practical or one paper and one practical of the B. Tech 1st Year (1st Sem & 2nd Sem), B. Tech 2nd Year (3rd Sem & 4th Sem), B. Tech 3rd Year (5th Sem & 6th Sem), B. Tech 4th Year (7th Sem & 8th Sem) examinations, provided that a candidate would be permitted to appear in the practical only in case he has failed or failed to appear in the practical and not for improvement of marks.

(v) One or more written papers of any group of subjects of B. Com. Part I Examination or one or more written papers of any one group of subjects or viva-voce of B. Com Part II and Part III Examination, provided that a candidate would be permitted to appear in the viva-voce only in case he has failed or failed to appear in the viva-voce and not for improvement of marks

(vi) Any one written paper or one practical of the M. A, 1st Year (1st Sem & 2nd Sem), 2nd Year (3rd Sem & 4th Sem), M.Com, 1st Year (1st Sem & 2nd Sem), 2nd Year (3rd Sem & 4th Sem), MB A, 1st Year (1st Sem & 2nd Sem), 2nd Year (3rd Sem & 4th Sem), M. Sc, 1st Year (1st Sem & 2nd Sem), 2nd Year (3rd Sem & 4th Sem) LL. B. I Year, LL. B. 1st Year (1st Sem & 2nd Sem), LL. B. 2nd Year (3rd Sem & 4th Sem), LL.B 3rd

Year (5th Sem & 6th Sem), LL. M. 1st Year (1st Sem & 2nd Sem), LL. M. 2nd Year (3rd Sem & 4th Sem) examinations, provided that a candidate would be permitted to appear in the practical only in case he has failed or failed to appear in the practical and not for improvement of marks.

Provided that candidates of the undergraduate examination mentioned in Clauses (i) to (v) above, who have failed or failed to appear in written papers and/or practical in more than one subject or group of subjects or papers as provided in the Prospectus shall not be eligible to appear at the Second Examinations.

3 A candidate for any of the Second Examination listed above shall, not less than 15 days before the dates fixed for the commencement of their respective Second Examinations:

a) Pay the fee prescribed for such examination; -

b) Submit an application on the prescribed form intimating the paper, papers and/or practical in which he/she wishes to present himself/herself for examination; and '

c) Along with his/her application for admission to the Second Examination surrender to the Registrar his/her original mark-sheet relating to the corresponding Annual Examinations. She/he shall be eligible to take Second Examination only when the original mark-sheet has been surrendered.

4 The fee payable by a candidate seeking to appear at a Second Examination shall be as determined by the authorities from time to time. The fee once paid will not be refundable.

5. The original marks of the candidate who takes the Second Examination will be cancelled and the marks obtained by him/her in the paper, papers and/or practical in the Second Examination will be his/her final marks.

6. The merit list for the particular degree/diploma examination shall be determined exclusively on the basis of the marks obtained in the Main Examination in the different parts.

7. A candidate who appears at the examinations listed above and fails to obtain pass marks, or fails to appear at the examination after having paid his fees, shall not be entitled to appear at the Second Examination held in subsequent years. She/he shall, however, be eligible to appear in all subjects as an ex-student in the main examination held in subsequent years in accordance with the relevant Ordinances. '

8. The date of publication of the respective results for the purpose of Ordinance above shall mean the date on which the Controller of Examination puts up the generality of the results of the examination concerned on the Notice Board. No delays in the publication of individual results or issue of individual marks-sheets on account of

(i) Any default or delay by the candidate in paying any fee or otherwise or

(ii) Alleged use of un-fair means shall be taken into account in determining the last date fixed for payment of fee and submitting the application form along with the mark-sheet.

9. Permission to appear at the Second Examination may be withheld or, if issued, withdrawn for conduct which, in the opinion of the Examinations Committee of the University, justifies the candidate's exclusion after following the prescribed procedure.

10. A candidate who applies for revaluation will not be eligible to appear in the Second Examination.

11. The facility of revaluation will not be available in respect of scripts of the Second Examination.

SCHEDULE IV TO ORDINANCE XLIII
RULES FOR SECOND EXAMINATION
Master in Computer Application

1. A candidate who secures at least 50 percent marks in Sessional Examination (Theory and Practical both) and 50 per cent marks in aggregate (Pass marks prescribed of MCA. 1st Year (1st Sem & 2nd Sem), 2nd Year (3rd Sem & 4th Sem), 3rd Year (5th Sem & 6th Sem) Examination (Theory and Practical both) can re-appear in the corresponding regular examination to be held subsequently in not more than 4 papers and one practical of MCA. 1st Year Examination (i.e. 1st and 2nd Semester combined).
2. A candidate who secures at least 50 per cent marks in the Sessional Examinations (Theory and I Practical both) and 50 per cent marks in the aggregate (pass marks prescribed of MCA Part II Examination (Theory and Practical both), can re-appear in the corresponding regular examination to be held subsequently in not more than 4 papers and one practical of MCA. 2nd Year Examination (i.e. 3rd and 4th Semester combined)
3. A candidate who secures at least 50 per cent marks in the Sessional Examinations (Theory and I Practical both) and 50 per cent marks in the aggregate (pass marks prescribed of MCA Part II Examination (Theory and Practical both), can re-appear in the corresponding regular examination to be held subsequently in not more than 4 papers and one practical of MCA. 3rd Year Examination (i.e. 5th Sem and 6th Semester combined)
4. The marks obtained by the candidate in Second Examination will be counted towards his/her total.

[**DELETED SCHEDULE V TO ORDINANCE XLIII** in view of Examination Committee resolution to scrap it in its meeting held on 09-11-2016 vide resolution No. 10, endorsed by Academic Council meeting held on 04-12-2017 vide resolution No. 17]

SCHEDULE V TO ORDINANCE XLIII

RULES ON REVALUATION OF SCRIPTS

(Under the Faculties of Arts, Social Science, Teacher Education, Science, Commerce, Business Administration & Computer Application, Engineering & Technology and Law)

1. A candidate may apply to the Controller of Examination for revaluation of his script or scripts, as the case may be, for an annual examination on payment of the prescriber fee per paper. The last date for submitting application for this purpose would be the same as that fixed for the Second Examination.

Provided that there shall be no revaluation in respect of examinations for which there is provision for two examiners nor in respect of the Second, supplementary, Special, Additional or Carry-over Examination.

2. A candidate may withdraw his application for revaluation within one week after the last date and in that event, his scripts will not be sent for revaluation, but he/she will not be entitled to refund of fee on that account.

3. A candidate who applies for revaluation will be required to surrender his original mark-sheet along with the application for revaluation.

4. A candidate may apply for revaluation in not more than two papers of a post-graduate examination and in not more than two papers in under graduate and LL. B. examinations.

5. Each examiner for revaluation shall be supplied with a copy of the Head Examiner's instructions. The name of the Examiner who issued the instructions, however, shall be blotted out from the instructions.

6. The scripts shall be revalued by two external examiners for revaluation selected the Vice-Chancellor from a panel of five examiners for each paper recommended by the Board of Studies concerned.

7. The cover of the scripts to be revalued shall be removed but suitably coded for identification before it is sent to the Examiner conducting the revaluation. The signatures of the original examiner and the Roll Number of the candidate and the marks awarded anywhere in the script shall be blotted out. Two revaluation examiners of the scripts revalued shall be taken to be the correct and final award for that script. If this average shows a variation (as compared to the original marks secured by the candidate) of at least 10 per cent of the maximum marks carried by the paper, then the result of the candidate shall be re-determined accordingly.

8. The average of the marks awarded by the Provided that any variation in marks below 10 percent favorably affecting the results of a candidate viz. enabling him to get pass marks or to improve this division, shall 'be taken into account and the candidates result shall be revised accordingly.

Provided further that in case of Part I or Previous examinations the percentage required to determine the various divisions shall be deemed to be the same as prescribed for Part II or Final Examinations concerned.

9. After revaluation, the result of the candidate shall be declared and reported to the Board of Management.

10. Each Examiner conducting revaluation shall be paid a remuneration as prescribed with a minimum of Rs _____.

11. For the purposes of this Ordinance, the date of publication of the results of an annual examination shall be the date on which the results of the generality of candidates taking that examination is put up on the Controller of Examination's Notice Board.

12. No candidate shall be entitled to take the Second Examinations as result of change of marks by revaluation.

Vide Board of Management Resolution No. _____, dated _____ Practice of revaluation of scripts under all the faculties have stopped with immediate effect.

SCHEDULE VI TO ORDINANCE XLIII

RULES ON THE USE OF UNFAIR MEANS AND CAUSING DISTURBANCES IN EXAMINATION

1.1. Candidates found using or attempting, aiding, abetting or instigate to use unfair means the examinations of Nehru Gram Bharati Vishwavidyalaya shall be punished.

2. Definitions

(A) Unfair means: A candidate shall be deemed to have used "unfair means" if the candidate is transcribed any part or the whole of the unauthorized in possession of unauthorized material or if he has material ,or if he intimidates or threatens or man-handles or uses violence against any invigilator or person on duty in the examination or if he leaves the examination hall without surrendering his examination script to an invigilator or if he is found communicating with other examinees or anyone else inside or outside the examination hall.

(B) Possession of unauthorized material: "Possession of unauthorized material" by a candidate shall mean having any unauthorized material on his person or desk or chair or table or at any place within reach in the examination hall and its environs or having such material on him in the urinal/toilet or the passage thereto or there from at any time from the commencement of the examination till its end.

(C) Unauthorized material: Unauthorized material "shall mean any material whatsoever, related to the subject of the examination. Printed, typed, written or otherwise, on paper, cloth, wood or other material, in any language or in the form of a chart, diagram, map or drawing.

(D) A candidate found in possession:"A candidate found in possession" shall mean a candidate reported in writing as having been found in possession of unauthorized material by the invigilator or I-lead Invigilator or by a teacher or official authorized in this behalf even if the unauthorized material is not produced us evidence because of its being reported as swallowed or otherwise destroyed or snatched away or otherwise taken away by the candidate or by any other person acting on his behalf provided that such report is submitted to the Controller of Examination Nehru Gram Bharati Vishwavidyalaya, or an officer deputed for the purpose on his behalf within three hours or the end of the examination concerned after authentication by the Head invigilator concerned (along with the unauthorized material found, if available as evidence)

(E) Material related to the subject of the examination:"Material related to the subject of the examination shall if the material is produced as evidence, mean any material certified as related to the subject of the examination by a teacher of the subject. If the material is not produced as evidence for any of the reasons referred to in (D) above, the presumption shall be that the material did relate to the subject of the examination.

1.3. A candidate found using unfair means in an examination shall be served with a notice therefore in the examination hall itself and, if he refuses to accept or avoids or escapes personal receipt of such notice, such notice shall be sent to him by Registered Post within seven days of the incident.

The candidate shall be required to submit his reply to the notice within 10 days of the issue of such notice. If no reply is received within this period, it would be presumed that the candidate has nothing to state in his defence.

1.4. Punishment prescribed in these Ordinances (No. 1.1 to 1.6). Shall be awarded by a Committee of not less than five teachers appointed by the Examination Committee In nations Committee or by the Vice-Chancellor acting on behalf of the former. The quorum of this Committee shall be three. -

1.5. The Committee referred to in Ordinance 1.4 above shall consider:

(a) The report, if any, about the candidate having been found in possession of unauthorized material;

(b) The reply of the candidate, if any, to the notice ;

(c) The report of the examiner concerned, if any, regarding the transcription or non transcription of the unauthorized material of which the candidate was found in possession;

(d) Any other report of intimidation, threat manhandling or violence received in connection with the conduct of the examination by any person on duty of the University and

(e) Any other material.

1.6. The Committee referred to in Ordinance 1.4 shall award the following punishment after placing on record that it has examined all the documents referred to in Ordinance 1.5 and that it has satisfied itself regarding the facts of the matter,

A. (i) for possession of unauthorized material, or

(ii) For leaving the examination hall with-out surrendering the examination script to an invigilator, or

(iii) For communicating with other examinees or anyone else inside or outside the examination hall.

Cancellation of the results of the candidate in the examination in question

B. (i) for transcribing any part or the whole of the unauthorized material of which he was found in possession, or

(ii) For intimidating or threatening any invigilator or person on duty in the examination.

Cancellation of the results of the candidate in the examination in question and debarment from the corresponding (and any other) subsequent examination: of the next academic session.

C. For manhandling or using violence against any invigilator or person on duty in the examination.

Such cases after scrutiny by the Committee referred to in Ordinance 1.4, shall be forwarded to the Proctor for necessary action.

CAUSING DISTURBANCES IN EXAMINATION

2.1 Students causing disturbances in examinations of Nehru Gram Bharati Vishwavidyalaya shall be punished.

2.2 Definitions

(A) "**Students**" shall mean students of Nehru Gram Bharati Vishwavidyalaya

(B) "**Causing disturbances**" shall mean intimidating or threatening or manhandling or using violence or show of force in any form against any examinee or examinees or invigilator or person on duty in the examination hall or shouting or breaking furniture Or toppling furniture or snatching answer-books or tearing answer-books or throwing stones or other objects or causing commotion in any manner or inciting or otherwise persuading candidates to leave or walk out from the examination hall or creating or contributing to situations leading to violence or disruption or obstruction to smooth functioning of the examination.

(C) "**Proctor**" shall mean the Proctor of the University.

2.3. On the receipt of a complaint against a student or students causing disturbances, the matter shall be referred to the Proctor for necessary action.

2.4. The Proctor shall consider the complaint against the student or students charged with causing disturbances in examinations and his or their reply or replies, if any, and any other relevant material. He shall award the following punishments after placing on record that he has examined all the relevant documents (to be listed) and that he has satisfied himself regarding the facts of the matter;

(A) For causing disturbances lending to or involving violence or leading to a walk-out by candidates or disruption of examination.

Rustication from the University for a period which may extend to 5 years but shall not be less than one year

(B) For causing disturbances in examinations but not involving physical violence and not leading to walk out or disruption in the examination.

Rustication from University for a period which may extend to 2 years but shall not be less than one year

SCHEDULE VII TO THE ORDINANCE XLIII RULES ON RE-ADMISSION TO UNIVERSITY EXAMINATIONS

Save as otherwise provided by the Ordinances elsewhere a candidate who has failed once in a University Examination or having completed required percentage of attendance for the examination, has been prevented from appearing by illness or other cause, may be admitted to a subsequent examination without attending the regular course of studies

- I. Provided that he remains a student of the University
- II. provided that he takes the subsequent examination within five years following the year in which he failed last or failed to appear after completing attendance ;
- III. he sends an application on the prescribed form (obtainable from the Controller of Examination's Office) together with a fee prescribed and a Membership Fee as applicable at the time, no or before October 31st to the Controller of Examination setting out '
 - a. the conditions under which he has been studying and is now proposing to continue his studies ;
 - b. the dates of his previous failures to pass or to appear in the examination.

Provided that the Vice-Chancellor may relax the date of receipt of fees and/or forms with or without it

2. Applications received after the prescribed date, i.e October 31st but not later than November 30th may be entertained on payment of the prescribed late fee. No application shall be entertained after the prescribed date

Provided that the application of a candidate who joins the armed forces or the territorial army shall be entertained up to November 30th without payment of a late fee.

Provided further that if a student applied before November 30th for permission to appear as ex—student and did not pay the permission fee, membership fee and the late fee as prescribed before that date, he may be permitted to appear in the examination on payment of an additional late fee of as prescribed before a date fixed by the Board of Management.

3. Notwithstanding' any provision in the Ordinances to the contrary, a candidate may be allowed to appear not more than twice in the case of B. Tech First Year (1st & 2nd Semester) Examination.

4. A candidate who fails in the practical examination will be required to produce a Certificate from the Head of the Department to show that he attended practical course for a fortnight at least after his first failure or failure to appear.

5. When an examination conducted by the University includes, besides written papers, a practical/ tutorial/sessional examination (for which no minimum is prescribed) in any subject or subjects and where a candidate is declared eligible to appear in any such subject or subjects or take an examination in a subsequent year as an ex-student in any such subject or subjects, the marks obtained by the candidate in the practical/tutorial/sessional examination in the year in which he appeared as a regular student shall be deemed to be his mark in the practical tutorial/sessional

examination for the purpose of the supplementary examination examination or the examination as an ex-student, as the case may be

6. Non-regular students may be admitted to attend the Lectures on payment of the following fees in addition to the Admission and the Registration fee

1. Class fee for B.A. students per subject/month as prescribed from time to time
2. Class fee for B.Sc. students per subject/month and Practical fee per subject as prescribed from time to time.
3. Class fee for M.A. and M. Sc student as prescribed and practicals fee for M. Sc students as prescribed at the time.

7. (i) Notwithstanding anything contained in ordinance any provision to the contrary, a student who has attended a regular course of study for one year and qualified himself to appear at the B.A. (Part I) or B. Sc (Part I) Examination or has failed at the examination, may be permitted to change a subject and appear at the examination after regular attendance in the new subject in lectures and tutorials for one year.

(ii) Notwithstanding anything contained in ordinance any provision to the contrary, a student who has attended a regular course of study for one year and qualified himself to appear at the B. Com Part II Examination or has failed at the examination, may be permitted to change a subject and appear at the examination after regular attendance in the new subject in lectures and tutorials for one year.

8. Notwithstanding anything contained in Ordinance relating to the degree of Bachelor of Laws, candidates allowed to appear as ex-students at the LL B. I Year (1st & 2nd Sem), LL; B. II Year 3rd & 4th Sem) or LL. B. III (5th & 6th Sem) year examinations and in subsequent years will be required to appear in a single paper carrying 100 marks in each subject of study prescribed for the related examination.

Re-admission to B. Tech

9. (i) Failed students of B. Tech. shall be permitted to appear only as regular students.

(ii) All re-admitted students will be governed by the same rules, regulations and Ordinances as applicable to regular students.

(iii) Students who appear in all papers and fail in more than four papers will not be re-admitted to

(iv) Students who failed in B. Tech. Part I shall be given re-admission only once.

10. (i) Failed students of M. Sc. Part I, Bio-Chemistry shall be permitted to appear only as regular students.

(ii) All the re-admitted students will be governed by the same rules, regulations and Ordinances as applicable to regular students.

(iii) Students who appear in all papers and fail in two or more papers will not be pre-admitted to M. Sc. Part I (Bio-Chemistry).

SCHEDULE VIII TO ORDINANCE XLIII

PASSING SCHEME AND PROMOTIONAL CRITERION FOR UNDERGRADUATE COURSES IN SEMESTER MODE

1. Minimum marks required to pass any paper in a semester scheme is-
 - a) 40% in theory
 - b) 40% in practical/Viva
2. Student must secure 40% in the end of semester examination.
3. Student shall be eligible for promotion from first year to second year of course provided she/he has passed 50% papers of I and II semester taken together (excluding Qualifying paper).
4. Similarly, student shall be eligible for promotion from second year to third year provided she/he has passed 50% papers of III and IV semester taken together.
5. Students who do not fulfill the above criterion are declared as fail.
6. Student who has to reappear in semester I/III/V can appear semester examination to be held in November/December.
7. Student who has to reappear in Semester II/IV can appear in the semester examination to be held in April/May.
8. Qualifying course: 36%.
9. Credit course: 40% both in theory and practical separately, aggregate 40%.
10. Internal Assessment includes.
 - a. Attendance: 5%
 - b. Written Assignment/tutorials/Project Report: 10%
 - c. Class test: 10%

REAPPEARANCE IN PASSED PAPERS

1. Reappearance in theory paper is allowed.
2. Reappearance in practical paper is not allowed.
3. A Student may reappear in his/her semester exam on the immediate subsequent semester exam, like a student reappearing in paper prescribed for semester examination I may do so along with semester III examination and not along with paper of semester V.
4. Students who have cleared part III (V and VI semester) may reappear in any paper of V or VI semester only once, at the immediate subsequent exam within the prescribed span period.
5. Student who reappears in a paper shall carry forward the internal assessment marks, originally awarded.
6. Reappearing includes both E.R (Essential Reappear) and improvement papers.
7. In case, a candidate who had opted to re-appear in any paper fails to appear the concerned paper, the marks previously secured by the candidate shall be considered while determining his/her results.

SPAN PERIOD

The span period to complete the course shall be six years from the year of admission in the first semester.

REAPPEARING OF THE FAILED STUDENTS

An Ex-Student shall be required to appear only in those papers in which she/he had failed. In case the Ex-Student does not fulfill the requirement of 50% in aggregate then he/she has to repeat the whole semester. The examination of the student shall be taken as per the notification of Nehru Gram Bharati Vishwavidyalaya, Allahabad.

SCHEDULE IX TO ORDINANCE XLIII
PASSING SCHEME AND PROMOTIONAL RULES FOR
POST-GRADUATE COURSES UNDER SEMESTER SCHEME

1. The minimum marks required to pass any paper in a semester scheme is 40% in theory and 40% in practical, wherever applicable.
2. Student must secure 40% in the end or semester examination and 40% in the total of End semester examination and internal Assessment of the paper for both theory and practical separately.
3. Student shall be eligible for promotion from first year to second year of course provided he/she has passed 50% papers of I and II semester taken together. However, he/she will have to clear remaining papers in second year.
4. Students who do not fulfill the above criterion are declared as fail in the part concerned. However, they shall have the option to retain the marks in the papers in which they have secured pass marks.
5. Student who has to reappear in paper for semester I/III any do so only in odd semester examination to be held in November/December.
6. Students who have to reappear in papers for semester II/IV may do so in even semester examination to be held in April/May.

REAPPEARANCE IN PASSED PAPERS

1. Reappearance in theory paper is allowed.
2. Reappearance in practical paper, dissertation, and field work is not allowed.
3. A Student may re-appear in any theory paper prescribed for a semester, on foregoing in writing his/her previous performance in the paper/s concerned. This can be done in the immediate subsequent semester exam only, for example, a student reappearing in paper prescribed for semester I may do so along with semester III examination.
4. Students who have cleared part II (III & IV semesters) may reappear only once at the immediate examinations on foregoing in writing his/her previous performance in the paper/s concerned within the prescribed span period.
5. Student who reappears in a paper shall carry forward the internal assessment marks, originally awarded.

SCHEDULE X TO ORDINANCE XLIII

1. Grace Marks for Passing in each of head of passing (Theory/Practical/Oral/Sessional) (External/ Internal)

The examinee shall be given the benefit of grace marks only for passing in each head of passing, (Theory/Practical/Oral/Sessional) in External or Internal examinations as follows.

head of Passing Grace Marks Up to Head of Passing Grace Marks Up to

Upto – 50	2	251-300	7
51-100	3	301-350	8
101-150	4	351-400	9
151-200	5	401 & above	10

Provided that benefit of such gracing marks given in different heads of passing shall not exceed 1% of the aggregate marks in that examination. Provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, Bar Council, NCTE, UGC etc.

2. Grace Marks for getting Higher Class

A candidate who passes in all the subjects and heads of passing in the examination without the benefit of either gracing or condonation rules and whose total number of marks falls short for securing Second Class/Higher Second Class or First Class by marks not more-1% of the aggregate marks of that examination or up to 10 marks, which-ever is less, shall be given the required marks to get the next higher class or grade as the case may be.

provided that benefits of above mentioned grace marks shall not be given, if the candidate fails to secure necessary passing marks in the aggregate head of passing also, if prescribed in the examination concerned.

Provided further that benet its of above mentioned grace marks shall be given to the candidate for such examination only for which provision of award of class has been prescribed. Provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, MCI, Bar Council, CCIM, NCTE, etc.

3. Grace Marks for getting distinction in the subject only

A candidate who passes in all the Subjects/Heads of passing in the examination without benefit to either gracing or condonation rules and whose total number of marks in the subject/s falls short by not more than three marks for getting distinction in the subject/s shall be given necessary grace marks up to three in maximum two subjects, subject to maximum 1% of the total marks of that Head of Passing whichever is more, in a given examination.

Provided that benefit of the above mentioned grace marks shall be given to the candidate only for such examinations for which provision for distinction in a subject has been prescribed.

provided further that this gracing is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICTE, Bar Council, NCTE, etc.

4. Condonation

If a candidate fails in only one head of passing, having passed in all other heads of passing, his/her deficiency of marks in such head of passing may be condoned by not more than 1% of the aggregate marks of the examination or 10% of the total number of marks of that head of passing in which he/she is failing, whichever is less. However condonation, whether in one head of passing or aggregate head of passing be restricted to maximum up to 10 marks only. Condonation of deficiency of marks be shown in the Statement of Marks in the form of asterik and Ordinance/rule number.

Provided that this condonation of marks is concurrent with the rules and guidelines of professional statutory bodies at the All India level such as AICT, MCI, Bar Council, CCIM, CCIII, NCTE, etc.

Note for 1 to 4

1. If a Candidate fails in a head of passing, which is included in another head of passing, of the same subject, he shall be entitled to the benefit of the Condonation in both the heads, if necessary subject to the maximum limit of Condonation permissible.
2. If a deficiency of marks is condoned, the class/grade in the examination concerned, of the candidate, shall be declared on the actual marks obtained by the candidate.
3. The benefit of not more than one Ordinance shall only be given for one examination of one course.
4. The benefits of above mentioned Ordinances may be given to the candidates appearing in the examination with backlog and/or exemption whenever such a exemption/system of backlog has been provided.
5. The benefits under above mentioned Ordinances shall be given at the time of declaration of annual examinations only.
6. Final examination for the purposes of these Ordinances means and includes such examination/s on the basis of marks on which class/grade is awarded.

**CHAPTER IX:
MISCELLANEOUS MATTERS
ORDINANCE XLV: CONVOCATIONS AND INVESTITURES**

I. (a) A Convocation for conferring degrees, including honorary degrees, that is to say degrees Honoris Causa, and awarding other academic distinctions (not being Diplomas, Certificates of Proficiency or Special Certificates) and special distinctions may be held by the University not more than once in a year on such date as the Vice-Chancellor may, after consultation with the Chancellor and under intimation to the Chancellor, appoint. **The degree must be awarded within 180 days of the declaration of final results.**

Provided that the Vice-Chancellor, may determine the degrees, the categories of candidates to whom degrees are to be awarded; the other academic distinctions and the special distinctions that may be conferred at any Convocation:

Provided also that degrees shall not be conferred at any Convocation to candidates who may have qualified for the same as .-students of any distance education programme.

(b) A Special Convocation may, with the prior approval of the Chancellor, be held by the University for conferring honorary degrees and awarding special distinctions.

(c) The provisions in respect of the honorary degrees, referred to in sub-clauses (a) and (b), shall be as follows

(i) the Degree of Doctor of Letters (D. Litt.) Honoris Causa may be conferred upon such persons as have contributed substantially to the advancement of Literature, Philosophy and the Arts, or any other field associated with subjects assigned to the Faculty of Arts or Commerce, or have rendered conspicuous services to the cause of education, learning, culture or social advancement;

(ii) the Degree of Doctor of Science (D. Sc.) Honari Causa may be conferred, upon such persons as have contributed substantially to the advancement of any branch of Science (including Medical Science) or Technology, or to the planning, organisation or development scientific and technological institutions in the country;

(iii) the Degree of Doctor of Laws (LL. D) Honoris Causa may be conferred upon persons who are distinguished jurists, judges, lawyers, statesmen or administrators, or who hold, or have held, high constitutional office or have made noteworthy contribution to the public good.

2. (a) Degrees and other academic distinctions maybe awarded to candidates instead of the Convocation, at an investiture convened for the purpose, with the approval of the Vice-Chancellor, and such investiture may be convened separately for each Faculty, University Institute, independent Centre or School, or jointly for more than one such unit.

(b) A Local Convocation for awarding degrees, or a Local Investiture for awarding degrees and other academic distinctions, to the candidates qualifying for the same as students of any institution admitted to the privileges of the University, may be held at the institution concerned, on such date as the Principal or Director, as the case may be, may, with the prior approval of the Vice-Chancellor, appoint:

Provided that a Local Convocation may jointly be held for two or more Constituent Colleges.

3. (a) The Convocation and the special Convocation shall consist/of the persons specified in sub-section (2) of Section 4 as constituting the University, the persons on whom honorary degrees or special distinctions are to' be conferred and such other person, or persons, as may be invited to. address the Convocation or Special Convocation.

(b) The constitution of the Local Convocation and the procedure to be observed at the Convocations, Special Convocations and Local Convocations referred to in this Ordinance, and other matters connected therewith, including the academic dress for different categories of persons constituting the Convocation, Special Convocation or Local Convocation, and for the candidates for the degrees and other academic distinctions to be conferred thereat, shall be laid down by the Board of Management by Regulations:

Provided that the first such Regulations shall be drawn up by the Vice-Chancellor and shall be reported to the Board of Management.

(c) The guidelines for the organisation and conduct of investitures and Local investitures shall be laid down by the Vice-Chancellor and reported to the Board of Management.

4. (a) Where it is not found convenient to hold the Convocation under sub-clause (a) or' clause 1, or an investiture under sub-clause (a) of clause 2, or a Local Convocation or Local investiture under sub-clause (b), of clause 2, the office authorised by the Registrar may issue the degrees and other academic distinctions, which would have been conferred or awarded thereat, to each candidate qualifying for the same, or to a representative duly authorised by such candidate, in person, or to such candidate by Registered Post.

(b) The office authorised by the Registrar may issue degrees and other academic distinctions to students of distance education programmes, and Diplomas, Certificates of Proficiency and Special Certificates to all students, qualifying for the same, or to a representative duly authorised by such student, in person, or to such students by Registered Post.

5. The fees and other charges in respect of matters relating to the issue of degrees and other academic distinctions, including the security deposit and usage charges for the academic dress provided to the candidates attending the Convocation, shall be as prescribed by the Board of Management.

ORDINANCE XLVI
THE REGISTRATION OF GRADUATES
ORDINANCE

1. For the purposes of this Ordinance, the word “University”, except where required otherwise by the context, shall mean the University and the institutions maintained by it and admitted to its privileges.

2. (a) A former student of the University, who has been admitted to any degree of the University, may, upon the lapse of one academic year after his migration from the University or the completion of his studies thereat, submit an application to the Registrar, personally or by registered post, on the Form approved for the purpose by the Board of Management, for the inclusion of his name in the Register of the Registered Graduates of the University (hereafter in this Ordinance referred to as “the Register”).¹

(b) The application, referred to in sub-clause (a), shall be signed by the applicant himself, and shall Inter alia bear the current professional category of the applicant, from amongst the professional categories specified in clause S (hereafter in this Ordinance referred to as “the professional category) and his permanent address, to which all communications from the University shall be directed, and shall be accompanied by self-attested copies of the documents required to be appended therewith, and by the fees prescribed for the purpose, from time to time, by the Board of Management

Provided that the manner of remittance of the said fees shall be as laid down by the Board of Management.

(c) The Form referred to in sub-clause (a), and the information in respect of the documents required to be appended, as self-attested. copies, therewith, and of the amount and manner of remittance of the prescribed fees, referred to in sub-clause (b), shall be displayed on the web-site of the University, and first occasion of such display, which shall be affirmed by date thereon, shall be preceded by an advertisement to that effect in two newspapers, as determined by the Vice-Chancellor, in order to ensure wide dissemination in the country.

(d) All applications, referred to in sub-clause (a), received up to the last day of February in any academic year, shall be scrutinized by a Committee constituted by the Vice-Chancellor, which shall forward, to the Registrar ordinarily by the last day of April, and in no case beyond the last day of April in the academic year concerned, its recommendations in respect of such-of the applications as may be granted, and the Registrar shall with the concurrence of the Vice-Chancellor, present the list of the applicants whose names have so-been recommended, to the Board of Management for approval of the inclusion of such names in the Register, with effect from the first day of March in such academic year:

Provided that the applications received in any academic year after the last day of February shall, be considered with the applications received by the last day of February in the ensuing academic year.

(e) The Committee, referred to in sub-clause (d), shall, in respect of the applicants not recommend by it for inclusion in the Register, distinguish the applicants who are not

eligible, for the time being, for such inclusion, from the applicants who are not entitled for such inclusion altogether, and

(i) in the former case, the applications shall be kept pending for consideration up to the time such applicants may become eligible for inclusion; and

(ii) in the latter case, the applicants concerned shall be informed of their disentitlement for inclusion, and the fees remitted by them shall be refunded after the deduction of such amount therefrom as may be determined by the Board of Management.

(l) Upon approval by the Executive Council, under the provisions of sub-clause (d), of the names to be included in the Register, the Registrar shall cause the applicants concerned to be informed of their inclusion in the Register, and shall also prepare a Directory of the applicants enrolled as Registered Graduates in the academic year concerned, with a specific and unique alpha-numerical identifying number assigned to each of them, to be styled as the Registration Number, and the contents of the Directory and the same shall be incorporated, as specified in sub-clause (g) in the Register,

(g) The Register shall contain the following particulars in respect of each Registered Graduate

(i) his name, Registration Number, professional category and permanent address;

(ii) the degree or degrees conferred on him by the University, with the year of the award of each such degree;

(iii) the unit, that is to say the University or the institution maintained by it and admitted to its privileges, where he was enrolled for each degree referred to in serial number (ii);

(iv) the date with effect from which his name was entered in the Register;

(v) the date up to which his initial inclusion in the Register shall subsist in accordance with the provisions of sub-clause (a) of clause 3; and

(vi) such other particulars as the Executive Council may, from time to time, direct.

(h) It shall not be lawful for a Registered Graduate to give, as his permanent address, the address of some other person, and where such fact comes to the notice of the Registrar, he shall after giving notice to the Registered Graduate concerned, place the matter, with the concurrence of the Vice-Chancellor, before the Board of Management for striking off the name of such Registered Graduate from the Register.

3.(a) The initial inclusion of any person in the Register shall be for a period of twenty years. and such inclusion may be renewed for successive periods of the same duration in accordance with the procedure specified in sub-clause (b).

(b) The Registered Graduate may, not less than three months before the expiry of any period referred to in sub-clause (a), submit an application to the Registrar, in the manner laid down by the Board of Management, for the retention of his name in the Register for the ensuing period, and such application, if found to be in order, shall be granted by the Registrar, under intimation to the Vice-Chancellor and the Board of Management:

Provided that a person whose name stood excluded from the Register on account of not having applied in due time for such retention, may, within a period of one year of such exclusion, submit to the Registrar, in the manner laid down by the Board of Management, an application bearing his Registration Number, for the restoration of his name in the Register, and such application if found to be in order, may be granted by the Vice-Chancellor, under intimation to the Board of Management:

Provided further that the said application for retention, or restoration, of name shall also intimate any change in the permanent address and professional category of the applicant, as reported by him in his original application for enrolment as a Registered Graduate, or in his previous application for such retention or restoration.

(c) The Registered Graduate shall inform the Registrar, as soon as possible, of any change in his permanent address and his professional category, as reported in his original application for enrolment as a Registered Graduate or in any subsequent application under sub-clause (b).

(d) The up-to-date Register shall be displayed on the web-site of the University, and a printed copy thereof may be made available to a Registered Graduate, upon a request to that effect by him, on payment of such amount as may be determined by the Board of Management for the purpose.

(e) Upon receiving authoritative information of the death of a Registered Graduate, the Registrar shall, with the concurrence of the Vice-Chancellor and under intimation to the , strike off his name from the Register.

4. (a) The Register, as it stood immediately before the commencement of this Ordinance (hereafter in this clause referred to as "the Existing Register") shall be publicized by the Registrar in the manner, and shall be subject to the provisions of the ensuing sub-clauses.

(b) All names entered in the Existing Register, on a date prior to September 23, 1957 shall be liable to be excluded from the Register.

(c) The provisions of sub-clause (h) of clause 2, and of sub-clause (e) of clause 3, shall also apply to the persons in the Existing Register

(d) The Registrar shall, within a period of six months of the commencement of this Ordinance, cause the Existing Register to be displayed on the web-site of the University, specifying separately therein the names that are liable to be excluded under the provisions of sub-clause (b), and the first occasion of such display, which shall be affirmed by the date thereon, shall be preceded by an advertisement to that effect in two newspapers, as determined by the Vice-Chancellor, in order to ensure wide dissemination in the country.

(e) A person whose name is liable to be excluded from the Existing Register, under sub-clause (b), may submit, within six months from the date of the display thereof under the provisions of sub-clause (b), an application to the Registrar on the Form approved for the purpose by the Board of Management, for the retention of his name therein, and shall indicate in such application the changes, if any, in his permanent address and professional category, and also, with appropriate documentary support, the further degrees that may

have been awarded to him by the University after his enrolment as a Registered Graduate, and the year of award of each such degree.

(f) Upon the passage of months from the date of the display of the Existing Register under the provisions of sub-clause (d) the Registrar shall, with the concurrence of the Vice-Chancellor, finalize the Existing Register, by retaining the names of the persons not liable to be excluded there from, under sub-clause (c), and of those liable-to-be so' excluded in 'respect of whom the applications, referred to in sub-clause (e); are found to-be in order, and striking off the' remaining names and shall also appropriately modify, in relevant cases, the corresponding entries in respect of permanent address, professional category and further degrees awarded, with the year of each such award.

(g) The entries in the Existing Register, as finalized under the provisions of sub-clause (f), shall, with the concurrence of the Vice-Chancellor, be reported to the Executive Council and shall be suitably incorporated in the Register. _

(h) The names incorporated in the Register, under sub-clause (g), shall be retained therein for a period of twenty years, 'computed from the first day of March in the academic year of the commencement of this Ordinance, and shall be governed by the other provisions of sub-clause (a), and also by the provisions of the other sub-clauses of clause 3.

5. (a) The professional categories, for the classification of Registered Graduates under the provisions of this Ordinance, shall be as follows

(i) Law and Justice;

(ii) Social Service;

(iii) Education and academic professions; -

(iv) Arts, Literature, Culture and Learned Professions:

(v) Agriculture and related professions;

(vi) Science (including Medical Science) and Technology:

(vii) Industry and Commerce;

(viii) Government Service, including judicial service, diplomatic service and all other branches of administrative service;

(ix) Private Service, including self'-employment and consultancy services;

(x) Other professions, not specified in serial numbers (i) to (ix).

(b) Where a Registered Graduate is eligible to be classified in two or more of the professional categories specified in sub-clause (a), he shall be classified in the professional category occurring at a higher place in the/said sub-clause.

6. (a) No Registered Graduate shall be eligible to be considered for co-option as a member of the Council, under the provisions of sub-clause (J) of clause (1) of Statute 8 except if his

name has been borne on the Register for at least three years on June 30 preceding the date of the meeting of the Court that is co-opt the members in pursuance of the said provisions.

(b) The Court may, while co-opting members under sub-clause (d) of clause (l) of Statute 8, ordinarily not co-opt more than one Registered Graduate from one professional category.

ORDINANCE LXVI
ADMINISTRATIVE RULES AND PROCEDURE
ORDINANCE

1. (a) The rules and procedure in respect of administrative and financial matters shall be laid down by the Executive Council, by Regulations, and the Executive Council may prescribe separate sets of regulations, for different aspects of such matters.

(b) The Regulations, referred to in sub-clause (a), shall be consistent with the provisions of the Statutes and the Ordinances, and shall, in respect of such matters as relate to finances or financial management, or have financial aspects or implications. be made in consultation with the Finance Committee. '

3. (a) As long as the Regulations. referred to in sub-clause (a) of clause 1. and, the rules and procedure, referred to in sub-clause (a) of clause 2, are not laid down, by the Executive Council or by the Governing Body of a Constituent College, as the case may be, the rules and procedure in force, in that regard, in the University, or the Constituent College, immediately before the commencement of this Ordinance, shall continue 'to apply to the extent of their consistency with the Statutes and the Ordinances.

(b) Pending the promulgation of the Regulations, referred to in sub-clause (a) of clause 1, the Vice-Chancellor may lay down the first Regulations in respect of any matter that is to be, or may be, determined by such Regulations, after consultation with the Finance Committee in respect of the matters where such consultation is required under the provisions of the said sub-clause, and each set of the first Regulations so laid down shall be reported to the Executive Council, which shall have the power to revise or modify the same.

ORDINANCE LXVII

APPOINTMENTS ON COMPASSIONATE GROUNDS

ORDINANCE

I. For the purposes of this Ordinance -

(i) "College" means a Constituent College;

(ii) "deceased employee" means the employee who has died while in service;

(iii) "dependant", in respect of a deceased employee means -

(1) spouse, not being a divorced spouse;

(2) son;

(3) unmarried daughter; or

(4) in case the deceased employee was unmarried, such parent, brother or unmarried sister as was wholly dependent on him at the time of his death in service;

(iv) "employee" means a regularly appointed employee of the University or the College, not being an employee

(1) continuing in the University or the College, as the case may be, on re-employment, or special assignment, after superannuation; or

(2) serving in the University or the College, as the case may be, on deputation, or on a non-substantive position or special assignment; or

(3) engaged by, or in, the University or the College, as the case may be, on contractual, short-term, fixed tenure, or other non-regular basis;

(v) "Governing Body" means the Governing Body of the College;

(vi) "Principal" means the Principal of the College.

2. (a) The Vice-Chancellor, in the case of the University, or the Governing Body, in the case of the College, may, on the recommendation of the Registrar or of the Principal, respectively, in the circumstances and subject to the conditions specified in this Ordinance, grant appointment, in relaxation of the procedure laid down for the direct recruitment' of employees of the Group C (that is to say, Class III) or Group D (that is to say, Class IV) category, whichever may be admissible, to a dependant of a deceased employee.

(b) Any appointment that may be granted to a dependant of a deceased employee, under the provisions of sub-clause (a), shall be at the discretion of the University or the College, and not in satisfaction of any right thereto, and shall be of the nature of an ex-gratia measure of compassion.

(c) The appointment, referred to in sub-clause (a), on compassionate grounds (hereafter in this Ordinance referred to as "the compassionate appointment") shall given to a dependant of such deceased employee as belonged to -

(i) Group D, against a post of the same Group, for which such dependant fulfils the minimum qualifications and conditions of eligibility for appointment; or

(ii) any Group other than Group D, against

(l) a ministerial post of the lowest rank in the Group C, in case the dependant fulfils the minimum qualifications and conditions of eligibility for appointment thereto; or

(2) a post of Group D. in case the dependant does not fulfil the minimum qualifications and conditions of eligibility referred to in item (l), and such appointment shall be subject to the provisions of sub-clauses (d) and (c).

(d) Compassionate appointments shall not be made, except up to the limit of five percent of the approved strength of the concerned Group / (that is to say, Group C or Group D), and the person selected for compassionate appointment shall be adjusted in the recruitment roster against the appropriate social category from amongst the Scheduled Castes, the Scheduled Tribes; the Other Backward Classes and the unreserved (or general) categories:

Provided that in computing the said limit in the case of Group D, the dependants of deceased employees wanted appointment to a post of the said Group, under the provisions of item (2) of serial number (ii) of sub-clause (b), shall not be taken into consideration:

Provided further that where the Registrar or the Principal, as the case may be, is satisfied that, in view of the financial distress of the family of a deceased employee, it would be appropriate to grant compassionate appointment to a dependant of the deceased employee without waiting for a vacancy to arise in the Group concerned in the context of the said limit, he may recommend that such appointment be granted a dependant, eligible for the same under the provisions of this Ordinance, on a post of such Group created on supernumerary basis, and upon the availability of such vacancy, the dependant so appointed shall be adjusted against the same and the post created on supernumerary basis shall thereupon stand abolished.

(e) Where the dependant of a deceased employee does not fulfil the minimum qualifications and conditions of eligibility for appointment to a post of Group D, the Registrar may in deserving cases consider his application for compassionate appointment upon the submission by him of an undertaking to the effect that he shall, within three years of such appointment, obtain such minimum qualifications, to the satisfaction of the Registrar failing which the said dependant shall not be entitled to earn further increments, in the scale of pay concerned, and further benefits of career progression:

Provided that where the dependant being considered for compassionate appointment to a post of the Group D is the widow of the deceased employee, she shall be exempt from the requirement relating to educational qualifications, in case she fulfils the other conditions of eligibility for such appointment and the duties of the post can be satisfactorily performed by her without possessing such qualifications.

3 (a) The application for compassionate appointment shall, subject to the provisions of clause 2, be submitted by the dependant seeking such appointment (hereafter in this Ordinance referred to as "the applicant"), within six months of the death of the deceased

employee, to the Registrar, in the case of the University, on the Form prescribed for the purpose by the Vice-Chancellor, and shall bear

(i) the personal details. including the age and the qualification of the applicant:

(ii) proof of the relationship of the applicant with the deceased employee. And where such applicant is a person referred to in item (4) of serial number (m) of clause I. proof that the applicant was wholly, dependant on the deceased employee at the time of the death of the latter: I

(iii) the personal details supported by an appropriate affidavit in respect of all the other dependants of the deceased employee as specified in serial number (iii) of clause I

(iv) a statement signed by the other dependants of the deceased employee referred to in serial number (iii) affirmed by a suitable affidavit to the effect that they support the application of the applicant for the concerned compassionate appointment. and shall not make any claim for compassionate appointment whatsoever in the event of the grant of such appointment to the applicant: and

(v) an undertaking, signed by the applicant and supported, by a suitable affidavit to the effect that in the event of the grant of compassionate appointment to him he shall properly maintain the other dependants. referred to in serial number (iii)

Provided' that in case it is found to the satisfaction of the Vice-Chancellor. in the case of the University at any time subsequent to the grant of compassionate appointment to the applicant. that the appointed applicant has not properly maintained the said other dependants, his appointment may be terminated forthwith:

Provided that the Registrar with the concurrence of the Vice-Chancellor, in the case of the University, or, the Principal, with the approval of the Governing Body may, for reasons to be recorded in writing permit an applicant to submit such application more than six months.' but not more than one year. of the death of the deceased employee, in case the Registrar is satisfied that the delay in the submission of such application was for good and sufficient cause.

(bi The Registrar shall not recommend the application, referred to in sub-clause (it). except upon being satisfied. after appropriate enquiry, that (i) such family deserves assistance for relief from financial destitution:

(ii) the total monthly income of the said family is less than the total monthly emoluments of a Group C(Class III) employee of the lowest rank; and

(iii) as on the date of such application, the applicant is not less than eighteen years of age and fulfils the minimum qualifications and conditions of eligibility for appointment to the post for which he may be considered for appointment, under the provisions of sub-clause (e) of clause 2.

(c) The compassionate appointment granted to the applicant shall, subject to the provisions of the proviso to serial number (v) of sub-clause (a), be of substantive nature, and shall in the first instance be on probation. and such probation shall be governed by the relevant provisions of the Rules in that regard under Ordinance L.

(d) The compassionate appointment of a dependant of a deceased employee shall not be transferred to another 'dependant, and the offer of such appointment, and the entitlement of the dependants of a deceased employee to apply for such employment shall lapse in case the dependant to whom such appointment has been offered does not join the same within the joining period permitted by the Rules referred to in sub-clause (c).

4. a) The provisions of clauses 2 and 3 shall. subject to the conditions specified in the ensuing sub-clauses. also be applicable per se to cases of such missing employees as had not less than two years to retire from service on superannuation from the date on which they have been reported as missing to the Police.

(b) The application for compassionate appointment under the provisions of sub-clause (b) of clause 2 shall not be made in the case of a missing employee-referred to in sub-clause b). except after the lapse of' not less than two years of the date on which the First Information Report to the effect that such employee was missing. had been filed with the Police. and shall be accompanied by a duly authenticated copy of such First Information Report and an appropriate certificate from the competent officer or the concerned Police Station. or of the Police Circle in which such Police Station is situated that investigation into the disappearance of such employee is continuing and that he continues to be untraceable.

(c) The application referred to in sub-clause (b) shall not be entertained in the case of an employee who was under suspension for misconduct or in whose case disciplinary proceedings had been instituted or were being contemplated. at the time when he was reported as missing and shall not be proceeded with, in case the Registrar may be, is satisfied. after such enquiry as he may deem appropriate. that the missing employee has not absconded after becoming liable for criminal prosecution or has not joined a criminal group or a proscribed or extremist organization; or has not gone abroad. or has not disappeared in the face of family discord or indebtedness

(d) Notwithstanding any provision to the contrary in sub-clause (d) of clause 3, where a compassionate appointment is granted to a dependant of a missing employee. Such appointed shall be of regular but temporary nature and shall not be made on substantive basis. except alter the lapse of the period prescribed bylaw during which a missing person is not presumed dead.

(e) Where a missing employee is traced or returns. alter having' been reported missing or presumed dead. the compassionate appointment granted to his dependant shall be liable to be terminated, with effect from the date on which the missing employee is traced or returns.

ORDINANCE LXVIII
ASSOCIATIONS OF THE STAFF AND STUDENTS
ORDINANCE

I. (a) The following associations may be established by the teachers and the non-teaching staff of the University:

(i) not more than one association of the teachers; and

(ii) not more than one association of the non-teaching staff:

Provided that there may be not more than one separate association of the Group D (Class IV) staff of the University

Provided further that the members of the security staff. and the administrative staff of the rank of Deputy Registrar and above. shall not be eligible to become members of any such association.

(b) No association, referred to in sub-clause (a) or in sub-clause (b), shall be established, except with recognition granted by the Executive Council or the Governing Body, as the case may be.

(d) An association that was duly constituted and functioning, and was recognised as such by the Board of Management on the date immediately preceding the commencement of the Act, shall, subject to the provisions of sub-clause (a) or sub-clause (b), as the case may be, the proviso to serial number (ii) and serial number (ii) of sub-clause (i), shall be deemed. to be recognised under the provisions of sub-clause to), but shall in all respects be governed by the requirements and conditions specified in the other provisions of this Ordinance.

(e) The recognition granted, or deemed to be granted, to any association, under the provisions of sub-clause (c) or (d), may be withdrawn by the Board of Management for good and sufficient cause, including any violation, contravention, or disregard, of the provisions of this Ordinance, and upon such withdrawal, the association concerned shall not be entitled to continue as such

(f) No body of employees, other than an association recognised. or deemed to be recognised, as such, under the provisions of sub-clauses (c) and (d), shall use the name of the University and the use of such name without valid authority shall render the teachers or the non-teaching staff associated therewith liable to disciplinary proceedings.

(g) No office in any association, except that of Honorary Patron, shall be held by any person other than a person who is a member thereof by virtue of being an employee of the University

(h) No employee shall be entitled claim exemption from the disciplinary rules and code of conduct applicable to him, on the ground of being an office-bearer, or other member, of any association.

(i)- The following conditions shall apply in respect of the grant of recognition to an association and the continuance of such recognition, under the provisions of sub- clauses (c), (d) and (e) .

(i) . the association shall have a written constitution, conforming to the requirements laid down in this regard for Registered Societies, under the provisions of the Societies. Registration. Act, 1860, and the Rules made there under;

(ii) the said written constitution shall be submitted to the Board of Management as the case may be, along with the request, filed on behalf of the association concerned by an employee authorized for the purpose, for the grant of recognition under the provisions of sub-clause (c):

Provided that in the case of an association referred to in sub-clause (d), such written constitution' shall be submitted, by the office-bearer authorized for this purpose by the same, to the Board of Management as soon as possible after the commencement of this Ordinance;

(iii) the Board of Management may require the modification of any such provision of the said written constitution as is, in its opinion, not in accord with the provisions of the law, or of the Statutes, the Ordinances or the Regulations, or the Rules made there under, and shall not grant recognition to an association referred to in sub-clause (c), or shall terminate the recognition of an association referred to in sub-clause (d), except upon such modification being made in the said written constitution;

(iv) all proposals for any amendment of the provisions of the said written constitution shall be submitted by the association concerned, to the Board of Management and shall not be given effect to, except upon the approval thereof by the Board of Management.

(v) the membership of the association shall be open to all categories of the employees it purports to represent under the said written constitution;

(vi) the association shall abide in all respects by the provisions of the said written constitution, and shall not act in a manner discordant therewith;

(vii) no association shall act in violation, contravention or disregard of the provisions of the Act, the Statutes and the Ordinances;

(viii) no association shall act in any manner whatsoever that may bring the university into disrepute, or otherwise tarnish the image at the University, or in the case of an association referred to in sub-clause (b) may be detrimental to the fulfilment of the objectives of the University as laid down by the Act;

(ix) no association shall raise individual grievances.

2. (a) No association of students, other than such association for the pursuit of literary cultural or other extra-curricular activities as is recognized; in the case of the University by the Dean of Students Welfare and as has a teacher of the institution concerned as the Patron, shall be entitled to function in the university

(b) The University under the provisions of Ordinance LXVII, permits the establishment of a general association, or a representative council of the students thereof where such general association, or representative council, is permitted to be established; the same shall be governed by the said provisions and the Regulations or Rules made under the said Ordinance. .

(c) All associations of students, other than a general association or representative council referred to in sub-clause (b) shall be governed by the Rules or Guidelines laid down, with the approval of the Board of Students Welfare, in the case of the University by the Dean of Students Welfare.

ORDINANCE LXIX

GENERAL ASSOCIATIONS OR REPRESENTATIVE COUNCILS OF STUDENTS

ORDINANCE

1 (a) Subject to the provisions of Ordinance LXVI, there may be established a general association, or a representative council, of all regular students who are duly enrolled, on whole-time basis, for academic programmes of a duration of not less than one academic year, in the Departments under the Faculties of the University, not being a Faculty constituted by a University College, and in the University Institutes, other than the Institute of Correspondence Courses and Continuing Education, independent Centers and Schools.

2. (a) The general association, or representative council, of students, referred to in clause 1, shall, when established, serve as a forum for providing opportunities to students for gaining experience of the culture or democracy and constructive engagement with social concerns, and shall have the following objects, namely

(i) to foster and inculcate among the members the sense of patriotism, social awareness, commitment to values, broad-mindedness and fellow-feeling, the spirit of discipline and the ideals of good citizenship as enshrined in the Fundamental Duties laid down in Part IV A of the Constitution of India;

(ii) to Organise and arrange debates symposiums and lectures on topics and themes of relevance to the academic and social objectives of the institution; and

(iii) to promote academic, literary and cultural activities of the students in general.

(b) The constitution of the general association or representative council referred to in sub-clause (a) of clause 1, when established, including the basic structure the offices, bodies and other representative positions, the mode and procedures of election or nomination, as the case may be, to the membership of the said bodies the terms and qualifications for such membership, the functions of the office-bearers and bodies and decision-making and operational processes, the fees to be charged to students for the membership to such general association, or representative council, and other matters necessary or incidental in that regard, shall be laid subject to the provisions of sub-clause (a), by the Academic Council, by Regulations, and such Regulations shall supersede all provisions in that regard as subsisting on the date of the commencement of the Act.

(c) The constitution of the general association, or representative council, referred to in sub-clause (b) of clause 1, when established, including the other matters specified in sub-clause (b), shall be laid down subject to the provisions of sub-clause (a), by Rules based on the Regulations referred to in sub-clause (b), and such Rules shall supersede all provisions in that regard, as subsisting on the date of the commencement of the Act.

NOTE: The Government of India has in according approval to Ordinance LXVII under sub-section (Z) of Section 29, laid down the following condition:

“Ordinance LXVII is approved subject to the condition that the Regulations to be made by the Academic Council shall be strictly in consonance with the recommendations of the Committee constituted by this Ministry under Shri J. M. Lyngdoh, former Chief Election Commissioner of India, to examine and recommend upon certain aspects of Student Bodies and Students Union elections conducted in universities, as accepted for implementation by the Hon’ble Supreme Court vide its order dated 22.9.2006”